

AIMS COLLEGE OF BUSINESS AND IT
(PVT) LTD

PRIVACY STATEMENT



General condition

AIMS acknowledges that privacy is an important issue, and our website's practices comply with all applicable Sri Lankan laws.

This privacy statement explains what information is collected and how it is used when you visit the AIMS central website. This Privacy Policy may be subject to periodic updates. You should periodically review this page to determine whether this policy has been modified.

At the time of writing, users are not required to register or provide any personal information to access the AIMS primary website. No personally identifiable information is stored or collected without the knowledge and consent of the user.

Wherever personal information is collected (e.g., via web forms for prospectus requests, study applications, feedback, etc.), the user will be aware of what information is being provided and why. Your personal information will only be used for the stated purpose or for communications that are related to the stated purpose. See also our policy on data protection.

This policy does not apply to links within this website that lead to non-AIMS sites, nor to the content of external websites.

What data is gathered?

- **Log records**

Similar to the majority of websites, this site automatically records certain information regarding each request. Other than logging your IP address and session information, the AIMS website does not routinely collect or store any personal information about site visitors. Session information consists of the time and duration of your visit, the files you requested, and the browser you used.

This information will only be accessible to the AIMS personnel or their agents authorizing. The information will be retained by AIMS and used solely for managing the site system, identifying faulty links, monitoring bugs, compiling statistics, and conducting audits.

Relevant subsets of this data may be shared with computer security teams as part of their investigations into computer misuse involving this website or other computing equipment. Data may be transmitted to the administrators of other computer systems in order to investigate access issues or system misconfigurations. Data may be included inadvertently in information provided to contractors and computer maintenance companies working for AIMS, in which case it will be protected by appropriate non-disclosure agreements.

- **Personal information on forms**

This website provides a selection of fillable forms. AIMS holds this information in accordance with the provisions of the Data Protection Act of 2018, which is described on the pages containing these forms. The information collected will only be used for the stated purpose, and by providing it, you consent to AIMS storing it for that purpose. See also our document on data protection policy.

A. Cookies

AIMS may send a "cookie" to your computer's hard drive when you visit the Website. Cookies are text files that identify a user's computer to our server; however, they do not provide AIMS with access to your computer or any information about you other than the data you choose to share. Neither do cookies themselves identify the user; they only identify the computer being used. AIMS' website utilizes cookies to collect user information, which enables AIMS to make the Website more useful by occasionally customizing the services we provide. You can configure your browser to reject cookies; however, you may not be able to access all the Website's features.

Google Analytics is a web analytics service provided by Google, Inc. Google Analytics sets a cookie to evaluate your visit to our website, compile reports, and assist us in enhancing the site.

Google stores the cookie-collected data on servers located in the United States. Google may also transmit this information to third parties when mandated by law or when such third parties process the information on its behalf. Google will not link your IP address to any other information it stores. By using the AIMS website, you consent to Google's collection and use of

information about you in the manner and for the purposes outlined above. For more information, please visit www.google.com/intl/en/privacypolicy.html

How to manage and remove cookies

AIMS will not collect personally identifiable information using cookies. If you wish to restrict or block cookies set by AIMS' websites or any other website, you can do so via your browser settings. The Help function of your browser should provide you with this information.

Please visit www.aboutcookies.org for a detailed guide on how to delete and manage cookies.

Assurance of safety

AIMS is committed to protecting the privacy of our users' personal information, and we have security measures in place to prevent the loss, misuse, or alteration of such information.

Data protection at AIMS - Significant statutory amendments

Under the Data Protection Act (DPA), all organizations that process the personal data of individuals are required to abide by certain regulations regarding the management of such data. The Data Protection Act (DPA) rules governing the management and use of personal data by organizations. Additionally, it grants individuals rights regarding how organizations handle their personal data.

To ensure compliance, AIMS will need to modify how it collects, uses, and manages personal data, and all employees will be required to contribute. Work is currently being done to prepare for the changes, and these pages will continue to be updated with additional advice and direction.

What data is protected by the DPR (Data Protection Regulation)?

Personal information

Confidential personal data