AIMS CAMPUS

AIMS College of Business & IT (Pvt.) Ltd

MANAGEMENT MEETING

AGENDA

DATE   **:** 2nd January 2023

TIME   **:** 03:00 PM

VENUE   **:** Board Room – AIMS Campus, Negombo

PARTICIPANTS

    ONSITE   **:**

        Dr. Kithsiri Manchanayakke

        Prof. Udith Jayasinghe

        Prof. Sirimewan Waidyasekara

        Prof. Prathiba Mahanamahewa

        Prof. Jagath Edirisinghe

        Dr. Godwin Kodithuwakku

        Dr. Neil Bogahawaththa

        Mr. Upul Dasanayakke

ONLINE   **:** N/A

APOLOGIES   **:** N/A

MINUTE TAKER   **:** Meeting minutes done by Geethika.

MEETING CALLED BY   **:** Dr. Kithsiri Manchanayakke

OBJECTIVE : To address the following agenda items together with the matters arising from the previous meeting and to discuss or to suggest solutions/actions necessary.

AGENDA ITEMS

01.	Reading & adapting of the previous meeting minutes held on 23rd January 2023
02.	Confirmation of the minutes
03.	Matters arising from the previous meeting.
04.	New Business 1. Update on the accounts/ as in the outstanding/ pending payments
1.	Any other business
2.	Adjournment of the meeting

MATTERS ARISING FROM THE PREVIOUS MEETING

NO.	ITEM	PRESENTED BY
1.	**Appoint a new Marketing Consultant for the Campus.**	Chairman
2.	**Appoint a new business consultant to prepare a business strategy plan for the next 5 years.**	Chairman
3.	**Revamping of the campus website**	Prof. Waidyasekara
4.	**Refurbishment of the Negombo branch**	CEO
5.	**Recruitment of new academic staff & counsellors**	AGM HR
6.	**Application for a non-state university status for AIMS Campus from Higher Education Ministry and University Grants Commission of Sri Lanka**	Prof. Waidyasekara Nilusha De Silva
7.	**NC - UK**	Nilanthi Wijayasinghe Hasini Perera
8.	**Propose to shift the Colombo Branch to a new premises with the following requirements – minimum of 10,000 SQF and a separate building with a road frontage. Within the areas of Colombo 2/3/4/5 or 7**	Divinston David
9.	**Provide an update on the current status of UEL Collaboration and discuss how to facilitate the upcoming UEL Institutional Accreditation Event upon the visit of the UEL Delegation.**	Chairman
10.	**Proposed to revise the organizational structure to enhance the campus operations**	Prof. Udith Jayasinghe
11.	**Proposing to link CRM, SMS and Accounting System via API**	Prof. Waidyasekara